

# WILMAPCO Council

## Action Item Summary Sheet

**Meeting Date: May 23, 2024**

**Action Item #9: To Adopt the State/Local Cash Commitment for Fiscal Year 2025**

**Description/Summary of Item:** This resolution provides for the state/local cash commitment for funding the FY2025 UPWP. WILMAPCO's federal planning funds require a 20% match by the states and/or localities. The state/local match may be made with cash or in-kind services. For the FY 2025 UPWP all state/local match will be in cash.

**Summary of Action Taken by PAC:** The WILMAPCO PAC did not take action on this agenda item.

**Summary of Action Taken by TAC:** The WILMAPCO TAC reviewed the resolution at their April 18<sup>th</sup> meeting.

**Summary of Action Taken by Subcommittee/Task Force (if applicable):**  
N/A

**WILMAPCO Staff Recommendations:** The WILMAPCO staff recommends that the Council adopt the State/Local Cash Commitment for Fiscal Year 2025.

**DRAFT**  
**RESOLUTION**

**WILMAPCO Council:**

**John Sisson, Chair**  
*Delaware Transit Corporation  
Chief Executive Officer*

**David L. Edgell**  
*Delaware Office of State Planning  
Coordination, Director*

**Danielle Hornberger**  
*Cecil County Executive*

**Nicole Majeski**  
*Delaware Dept. of Transportation  
Secretary*

**Matthew Meyer**  
*New Castle County Executive*

**Heather Murphy**  
*Maryland Dept. of Transportation  
Director, Office of Planning and  
Capital Programming*

**Michael S. Purzycki**  
*Mayor of Wilmington*

**Eric Scott Thompson**  
*Mayor of Elsmere*

**Vacant**  
*Cecil County Municipalities  
Representative*

**WILMAPCO Executive Director**  
*Tigist Zegeye*

**BY THE WILMINGTON AREA PLANNING COUNCIL  
ADOPTING THE STATE/LOCAL CASH COMMITMENT WHEN MATCHING  
WILMAPCO'S FEDERAL FUNDS FOR FY 2025  
UNIFIED PLANNING WORK PROGRAM**

**WHEREAS**, WILMAPCO receives federal funding from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to support transportation planning activities; and,

**WHEREAS**, all federal funds must be matched by twenty percent (20%) State/Local funds; and,

**WHEREAS**, federal regulations permit State/Local matching to be made either in cash or by way of "in-kind services", or soft match; and,

**WHEREAS**, WILMAPCO requires a certain amount of the matched funds to be made in cash in order to ensure that WILMAPCO's cash obligations may be met; and

**WHEREAS**, the agreed upon cash commitment have been \$16,309 from the State of Maryland, \$16,309 from Cecil County, \$668,897 from the State of Delaware, \$31,500 from New Castle County and \$11,796 from the City of Wilmington;

**NOW, THEREFORE, BE IT RESOLVED** that the WILMAPCO Council does hereby adopt the State/Local Cash Commitment when matching WILMAPCO's federal funding for fiscal year 2025 UPWP, as outlined above.

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Date:

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John Sisson, Chairperson  
Wilmington Area Planning Council